

## COVID-19 INFORMATION

Learn more about St. Mary Magdalen Catholic School's response to COVID-19. This document includes updates and general information about how St. Mary Magdalen Catholic School is responding to COVID-19 during the 2020-2021 school year. Now more than ever we are a community connected. Please click the below before entering our campus.

### **St. Mary Magdalen Catholic School Health Screening**

<https://forms.gle/7nXbVg596SSQohgD9>

St. Mary Magdalen Catholic School monitors information from Public Health Snohomish County, Centers for Disease Control and Prevention (CDC), the Washington Office of Superintendent of Public Instruction (OSPI), and Governor Inslee's guidance order to assess risk levels and set protocols for on-campus activity. On September 3, the offices of Public Health issued revised guidelines for families to determine when to permit their child to return to campus. St. Mary Magdalen Catholic School has adopted the below framework and protocol for determining when you may bring your child to campus, and what steps to take in case they cannot come to campus. The chart linked below provides appropriate answers/guidelines to your COVID questions.

[https://stmarym.org/wp-content/uploads/2021/01/SMM-Covid-Screen-Chart\\_20200111.pdf](https://stmarym.org/wp-content/uploads/2021/01/SMM-Covid-Screen-Chart_20200111.pdf)

### **Framework for On Campus Safety Protocols**

We know it is our moral and social imperative to keep our community safe. We will do our part to mitigate the transmission of the Corona virus. We will wear masks that cover both nose and mouth. We will social distance both inside and outside. We will wash our hands frequently. Our building is on a heightened cleaning schedule that will be carried out by staff and facilities. We can do this TOGETHER. #strongertogetherSMM

Please use the website to view forms and documents (Emergency Contact, etc.) that will answer questions as well as allow us to anticipate situations that could hinder the efficiency of the flow of traffic to and from the building. Do not hesitate to call with any specific questions you may have after reading both this document and the looking at the website. We are here to help! The office is open from 9 am to 3 pm.

If St. Mary Magdalen Catholic School is required to close its campus, again, we will enact the Distance Learning Plan. Our intent with remote learning is to replicate a day in the life of a student as closely as possible. We recognize the impact on homelife and value your involvement. As much as possible we will work to create the classroom at home via livestreaming.

## GENERAL GUIDANCE

Staff will be trained in health and safety protocols, including how to screen for COVID-19 symptoms, maintaining physical distance, wearing appropriate PPE, frequent cleaning, handwashing, and what to do if someone develops signs of COVID-19. All students, staff, parents and guardians, and essential volunteers must wear cloth face coverings to cover both nose and mouth to enter the buildings. Any person showing symptoms of COVID-19 or who has been in close contact with someone who is confirmed or suspected of having COVID-19 in the last 14 days will not be allowed on campus. Families and staff will work together to emphasize the importance of staying home when sick, physical distancing of 6 feet, and hand hygiene.

## DROP OFF

**Entrance will be from 9<sup>th</sup> Avenue. Please pull through the carpool 'loop' and remain in your vehicle until a staff member or volunteer conducts a health screening for your child(ren) each morning, including checking for signs of illness, such as flushed cheeks or tiredness, or fever.**

### *Parking for drop-off will not be allowed.*

- All students 1st – 8<sup>th</sup> grade will be greeted at their vehicle in the lower parking lot drop off loop from 7:55 to 8:20 am, Monday through Friday.
- Preschool – Kindergarten, who do not have older siblings, will drop off from 8:20 to 8:30 am.
- Preschool and PreKindergarten parents/guardians will also be required to sign in their students with the staff member or volunteer on duty.

Does your student or anyone in your household have any of the following symptoms:

- A cough
- Shortness of breath
- A fever of 100.4F or higher
- A sore throat
- Chills
- New loss of taste or smell
- Muscle or body aches
- Nausea/vomiting/diarrhea
- Congestion/running nose – not related to seasonal allergies
- Unusual fatigue
- Has your student been in close contact with anyone with suspected or confirmed COVID-19?
- Has your student had any medication to reduce a fever before coming to school?

Please respond to the survey link (if downloaded onto a device), prior to coming to school or while in line. Answer honestly. If your child is sick, keep them home.

Your temperature will also be taken by our safety trained staff and volunteers using a no contact, infrared thermometer. You will be sent home if anyone has a fever of 100.4 or higher. Remember everyone in the car will have been in close contact with the person showing symptoms and will need to return home as well.

**If the answer to any of the above questions is “yes”, parents will be required to return home with their children. Any student who exhibits symptoms of COVID-19 will be required to stay at home for three days *after* their symptoms *have* disappeared, *even* after a negative COVID-19 test result.**

Entry to the school will be limited to students, staff, and essential volunteers. Parents are welcome in the school office to conduct necessary school business but will not be able to walk students to class. Some service jobs will be eliminated or modified to limit the number of people entering the building.

Those students arriving late or needing to leave early will do so through the front office. The door will remain locked for safety purposes. A QR code will be posted on the door that you will scan from your mobile device. This will take you automatically to the screening questionnaire. If all the answers are no, ring the doorbell and the secretary will come greet you and assist you.

If you do not have a mobile device, please ring the front doorbell and we will gladly meet you and do the screening.

## **PHYSICAL DISTANCING**

To maximize health and safety, the following physical distancing strategies will take place:

- Field trips, assemblies, special performances, school liturgies, prayer services, and other large gatherings will continue to be provided through remote options when possible until it is safe to interact in larger group settings.
- Student desks will be arranged to maximize the space between students. All student desks will face in the same direction (rather than facing each other) to reduce transmission caused from virus-containing droplets (e.g., from talking, coughing, sneezing).
- There will be a staggered release of students to and from recesses, and for pick-up.
- Specialist teachers (Library, Music, Guidance) will move from classroom to classroom, again, to reduce the number of students in the halls and prevent the sharing of materials and desks.
- Each class will have a designated recess area to reduce possible transmission between grade levels.
- To reduce congestion in the office, recess supervisors will provide first aid on the playground when feasible.
- Teachers will be encouraged to instruct students outside, as weather and space permits.
- Fire, earthquake, and lockdown drills will continue to be practiced monthly. When scheduled, they

will be practiced with their teacher in the classroom.

## **HYGIENE PRACTICES**

Children and adults should clean hands when they arrive at school, before meals or snacks, after outside time, after going to the bathroom, after nose blowing or sneezing and before leaving to go home. Please help teach children not to touch their eyes, nose, and mouth with unwashed hand and to cover coughs or sneezes with a tissue, then throw the tissue in the trash and wash hands with soap and water for at least 20 seconds.

Maintenance staff will clean high-use areas throughout the day (e.g., bathrooms, gym) and sanitize flat surfaces each evening (desks, countertops, etc.). Shared equipment and instructional materials will be cleaned regularly.

## **CLOTH FACE COVERINGS**

Wearing cloth face coverings helps prevent the spread of COVID-19. All persons must wear a cloth face covering over nose and mouth while at school, with the following exceptions:

- Those with a disability that prevents them from comfortably wearing or removing a face covering.
- Those with certain respiratory conditions or trouble breathing.
- Those who are deaf or hard of hearing and use facial and mouth movement as part of communication.
- Those advised by a medical, legal, or behavioral health professional that wearing a face covering may pose a risk to that person.
- Younger students must be supervised when wearing a cloth face covering. Please make sure they fit properly and begin teaching them how to put it on, take it off, and simply get used to wearing them by practicing at home.

## **VENTILATION**

Air circulation throughout the building will be increased. This will include opening windows in classrooms and offices and keeping classroom doors open when possible and appropriate. Hepa filters may be in place in classrooms.

## **RECESS**

The recess area will be marked in three sections (color coded). Students will need to remain with their class and maintain social distancing protocol. Students may play with a ball as hands are washed upon reentry. Going out to recess students will use the stairs at the south end of the primary hallway. Coming in, they will come up the double doors across from the portables and up the middle school stairs. The big toy will not be available for use. Handwashing happens upon return to the classroom.

## **LUNCH**

Students will continue eating lunch in classrooms.  
Desks will be cleaned before and after lunch.

Students will clean their hands before and after eating lunch

### **SCHOOL SUPPLIES AND STORAGE**

All student supplies need to be stored in backpacks that will hang on the chair of each student and what can be stored in their desk. Your student's teacher will advise of what supplies are needed and best storage strategies before the start of school.

### **LOCKERS**

Lockers will not be used during COVID.

### **PICK UP**

All students will exit through the double doors on the primary end of the building. There will be a staggered release of students to the pick-up area.

- **2:30 A – E/N-S Upper lot**
- **2:45 F-M/ T – Z Lower Lot**

**Please pull through the lower parking lot or the upper parking lot and remain in your vehicle during pick up. The office will have preprinted family name signs to display on your dash for efficiency of student recognition.** Staff members and volunteers will be on duty to assist as needed. Preschool and PreKindergarten parents/guardians will be required to sign out their students with the staff members on duty.

## **EXTENSION**

While COVID safety protocols are in place there will be no extension offered.

## **WHAT TO DO IF SOMEONE DEVELOPS SIGNS OF COVID-19**

If a student or staff member develops signs of COVID-19, they will be separated from others, with supervision, at a distance of six feet apart, until the sick person can leave. While waiting to leave school, the individual with symptoms should wear a cloth face covering or mask covering nose and mouth, if tolerated. The areas where a possible symptomatic person was, will be aired out, cleaned, and disinfected after they leave. The person or family of the person with symptoms should immediately contact their health care provider.

The person with symptoms, or their caregiver, is to inform the school right away if the person is diagnosed with COVID-19. If a student or staff member tests positive for COVID-19, the local health jurisdiction will provide direction. We will follow Snohomish County directives and maintain the definition of “Close Contact” (within 6 feet for 15 minutes cumulative or longer) as we are required to contract trace. And, as we take this next step together, we know that the school-home partnership is critical to our success. Everyone has a vital role to play as we transition to on-campus schooling. Together we are all called upon to prioritize our collective public health responsibility for reducing the spread of the virus and to limit social interactions outside.