



Our mission at St. Mary Magdalen Catholic School is to educate, model, and inspire faith, academic excellence, integrity, respect and service within ourselves and the global community.

School Commission Agenda: December 2025

Date: December 9, 2025

Location: Library 5pm-7pm

Attending: Bernie, Ashley, Melissa, Andrew, Houston, Brett, Christian, Rochelle, Dan, Nicole, Jen

I. Opening

- Prayer - Melissa
- Opening Remarks
- Approval of Last Month's Minutes - Ashley
- Opening Remarks – Bernie
 - Fr. Olson wants to support the school – programs and staff

II. New Business – 5:15

- Budget – Melissa/Bernie
- Family Financial Aid
 - Deadline for a budget is in March – expenses and income
 - Fundraising, subsidy, donations, tuition, salary increases
 - Increase anticipated for 3%
 - Ways to increase income
 - Largest increase is in middle school level, to get ready for AMHS

- Less kids are going to Catholic education
- Get kids from the younger years, because they would stay
- How to develop an alumni association to help with funding
 - Small donations with Pushpay
- Link to donate to tuition assistance – through Facts
 - Parish Newsletter
 - Targeted focus of where your money is really going
- Christmas Card for alumni
 - QR code – Pushpay tuition assistance, School Scholarship
 - Digital contact list
- Tuition increase?
- Endowment fund did well
- Make a commercial to advertise SMM
- Send information and advertise to Fulcrum – other schools are seen more
- SMM was featured in Northwest Catholic
- Advertise about the new stained glass window

III. Updates – 6:00

- Tech - Christian
 - New phones by at end of the year
 - How long are contracts?
 - Pricing to get rid of the machines in the library closet, and save money
- Budget – Melissa
 - Intents to return
 - Preschool and kindergarten – new applications
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- Teachers – Houston/Nicole
- General Climate
- Christmas Program practice is going well, with all classes excited to sing and perform for everyone!
- Positive climate after conference week- good communication, etc.

- All 4A parents attended conferences and was productive and positive change
- Students are participating more at Mass and Father gave a huge compliment to the involvement and participation of the students at Mass this week!
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- Highlights Happening!
- The Kindergarten Open House, on December 1st, brought in many families to hear information about our school and they were able to see the kindergarten classrooms.
- Lots of great questions from incoming parents (and enthusiastic referrals from current families)
- First grade and fifth grade reading buddies are writing Christmas stories together.
- 4th did a wonderful job in the Prayer Service and we beat last year's numbers for the food drive (2,397 items as school)
- 5th grade will be taking a field trip to the Seattle Aquarium on December 12. 19 parent chaperones have volunteered.
- 5th graders made cards for Eduardo Sidoine, brother of one of our classmates who is currently in the seminary in Mexico.
- 8th grade commissioners in November shared thankful announcements every Thursday and created a school thankfulness bulletin board. They are excited for December and January and creating a positive message bulletin board.
- 6th, 7th, 8th grade Drama students are working hard on our production of The Little Mermaid Jr. which will be performed at the PUD Theater again in March.
- 2nd grade is preparing for a field trip to A Storybook Nutcracker. Students are researching different countries for a holidays around the world project. Presentations next week.
- Middle School
 - Christmas Program practice is going well, with all classes excited to sing and perform for everyone!
 - 6th grade went to "A Christmas Carol" at the ACT theatre in Seattle, as they are reading the novel in ELA class.
 - 6th grade science wrapping up the cells unit by building their 3-D models
 - PE – line dancing
- Library – Book Fair
- Parent Club - Andrew
 - Turkey Bingo – good turnout
 - Upcoming
 - Distinguished Grad
 - Maybe start Irish Bingo
 - Irish Bingo

- Art Walk

- Marketing – Ashley
 - Survey started – Dec 2-18
- Legal – Brett
 - Opting WA into federal law, controversial topic
- Facilities – Rochelle
 - Immaculate Conception mass on Monday
 - Our Lady of Guadalupe – Fri
 - Christmas Concert – Sat – offset the cost of the organ repair
 - Rose window
 - Custodian temporary position
 - Projects during Christmas break
 - Feast day of St. Mary Magdalen - July
 - Bite of SMM – September 2026, looks like a better option
- Security – Bernie
 - Phones will be answered by the front office
 - Film for the windows
 - Ring cameras – 5th grade and front door
 - Fobbed door
 - Extend remote blinds